



Date: 1st December 2020

End of Term Procedures

We have been thinking ahead and looking at how we can reduce possibilities for members of our community being told they have to isolate on Christmas Day. As a result we have adapted some plans and procedures in school which will commence from Friday 11th December. This will not eliminate the chances of someone testing positive but it will significantly reduce the number of people within the school community who would be affected if there was a positive case within school. These plans are not sustainable long term but can be managed for the last six school days in order to reduced possibilities for everyone.

From Friday 11th:

- All Classes will remain in strict class bubbles.
- All Staff have been assigned to a class.
- Phonics will take place in class bubbles and children will not go to specific RWI groups.
- Class Teachers will decided whether to conduct Forest School with their classes (A separate letter will be sent home about Forest School Sessions as required) as Mrs Inkley will be based in the Nursery Bubble.
- At lunchtimes, either an assigned lunchtime supervisor or the class Teaching Assistant will cover the class lunchtime including their play and all children will eat lunches in their classrooms. Hot dinners will be brought to the classrooms for any children who have pre-ordered a hot meal.

Drop Off and Pick Up

- Drop off in the mornings will continue in the same way but we urge you to ensure that you are socially distancing including when waiting before the gates are open at 8:30am. Those children in Years 5+6 who walk to school, we would like to strongly encourage they only walk with children within their own class to stop any cross contamination between bubbles.
- Pick Up—This will effectively work in a similar way in terms of you as parents. Classes will just be spaced out significantly more than they are currently to reduce any cross contamination between classes.

BOSC

- BOSC—Those children that attend BOSC in the mornings to enter school through the door by the bear statue where Mrs Bailey will be waiting to greet them. Children will then make their way to classes where they will be given their breakfasts.
- BOSC—Those children that attend BOSC after school will remain in their own classrooms. A member of BOSC Staff or Senior Leadership Team will supervise them in their classrooms. They will collect their snack from the Kitchen and return to their classrooms to eat. While in their classrooms they will have a range of activities to complete which have been prepared by the BOSC staff.

This will be an intense few days for the children and staff, however, we are aiming to ensure that Christmas festivities can still take place in a controlled way. The children will have Christmas Parties as usual, Hot Christmas Dinner, Christingle Service, Watch an Online Panto (kindly purchased by the FOBS team) and also watch themselves starring in our first ever Virtual Christmas Nativity. So we aim to make this time magical even if we are restricted!



Christmas Notices

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Christingles

We will still be a holding a Christingle Service this year but in a virtual way across the school. Each child will make a Christingle in advance of the service. Please can we ask you to send your child into school with an Orange on **Monday 14th December**. Thank you

Christmas Cards

We know that writing Christmas Cards is a tradition for lots of children. We therefore have assessed this and would ask that if children would like to write cards, that they write them and bring them in to a special box in their classrooms. They will remain in the box for a period of time and then be distributed. Can we please ask that children limit the number of cards that they write this year to mostly just those in their own class.

Hot Christmas Dinner

Christmas Dinner will be on Wednesday

16th December. Please ensure you have
booked in advance if you wish your child to
have a hot Christmas dinner. Christmas
Music will be playing and all the children will
have a cracker as part of the festivities.

Christmas Parties

On <u>Wednesday 16th December</u>, children will be having class Christmas Parties. They may wear <u>Mufti</u> to school for that day. Please can you ensure this still involves wearing warm layers.

Staff Gifts

We know that some children and families would like to very generously give gifts to staff at the school for Christmas. This is by no means an expectation, but we do know that some families may want to give a gift. All staff will place any gifts into a box in their classrooms for quarantining before taking them home.

Reading Books

Please can we ask for all reading books to be returned to school by Friday 11th December so that we can take stock and quarantine books over the holidays. We will then reissue books in the first week back in January.

However, don't worry, your children will still be able to access a range of books online via a platform called Myon which is linked to accelerated reader. More information will be coming about this soon.

Friday 18th December Collection Times

In order to stagger collections to allow for social distancing, we will be dismissing children at the following times. As currently, please collect all children at the older children's time slot.

EYFS + KS1 (Ash, Alder, Beech, Birch and Blackthorn) - 12:45pm

Yrs 3+4 (Cedar, Cherry and Chestnut) plus younger siblings—1pm

Years 5 +6 (Holly, Hazel and Hawthorn) plus younger siblings— 1:15pm

If we could ask parents and carers to socially distance and line up in the three lines in the turning circle as you have been doing—we will get the children out to you as quickly as we can.